



AGENDA
RIO DELL CITY COUNCIL
CLOSED SESSION – 6:00 P.M.
REGULAR MEETING – 6:30 P.M.
TUESDAY, SEPTEMBER 16, 2014
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS

A. CALL TO ORDER

B. ROLL CALL

C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

1) 2014/0916.01 - **CONFERENCE WITH LEGAL COUNSEL– PENDING LITIGATION**
Name of Case: City of Rio Dell v. SHN Consulting Engineers & Geologists, Inc. a California Corp. - Case No. DR130745
Pursuant to Government Code Section 54956.9(a)

2) 2014/0916.02 - **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Consider initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Section 54956.9: (One potential case, facts and circumstances known to adverse parties): Access dispute, quiet title and prescriptive easement related to waterline maintenance and vehicular access along Old Ranch Road to City of Rio Dell Monument Springs Parcel (APN: 205-041-014). Potential adverse property owners along Old Ranch Road, include, without limitation, Cidoni, Coleman, Lewis and Humboldt Redwood Company.

D. PUBLIC COMMENT REGARDING CLOSED SESSION

E. RECESS INTO CLOSED SESSION

F. RECONVENUE INTO OPEN SESSION – 6:30 P.M.

G. ORAL ANNOUNCEMENTS

H. PLEDGE OF ALLEGIANCE

I. CEREMONIAL MATTERS

- 1) 2014/0916.03 - Swearing in of Officer Raymond Brady

J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Councilmembers present that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

K. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS".

- 1) 2014/0916.04 - Approve Minutes of the July 29, 2014 Special Meeting (**ACTION**) 1
- 2) 2014/0916.05 - Approve Resolution No. 1240-2014 and 1241-2014 Formalizing Staff Extension Budget Amendments (**ACTION**) 14

L. SPECIAL PRESENTATIONS/STUDY SESSIONS

- 1) 2014/0916.06 - Sewer Rate Change Analysis (**DISCUSSION/POSSIBLE ACTION**) 17

M. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

- 1) "SPECIAL CALL ITEMS" from Consent Calendar
- 2) 2014/0916.07 - Submittal of 2013-2014 CDBG Annual Grantee Performance Report (GPR) to Department of Housing and Community Development (**ACTION**) 18

N. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

- 1) 2014/0916.08 - Second Reading (by title only) and Adoption of Ordinance No. 327-2014 Amending Sections 16.15.130(2)(a) and (e) of the Rio Dell Municipal Code (RDMC) to be Consistent with the Subdivision Map Act (**ACTION**) 33

O. REPORTS/STAFF COMMUNICATIONS

1. City Manager
2. Chief of Police
3. Finance Director – **Monthly Check Register for August 2014** 39
4. Community Development Director

P. COUNCIL REPORTS/COMMUNICATIONS

Q. ADJOURNMENT

*The next regular meeting will be on October 7, 2014
at 6:30 p.m. in City Hall Council Chambers*

**RIO DELL CITY COUNCIL
SPECIAL MEETING
JULY 29, 2014
MINUTES**

A special meeting of the Rio Dell City Council was called to order at 5:30 p.m. by Mayor Thompson.

ROLL CALL: Present: Mayor Thompson, Councilmembers Johnson, Marks, Wilson and Woodall

Others Present: City Manager Knopp, Finance Director Woodcox, Water/Roadways Superintendent Jensen, City Clerk Dunham and City Attorney Gans

Absent: Chief of Police Hill, Community Development Director Caldwell and Wastewater Superintendent Chicora (excused)

PUBLIC PRESENTATIONS

Nick Angeloff announced there would be a meeting the following day at noon at the Samoa Cookhouse with the Humboldt Bay Harbor working group with the main focus on promoting importing, exporting and tourism. He said there will be a presentation by Larry Henderson and encouraged the Council to attend.

Sharon Wolff addressed the Council regarding the City's sewer lateral testing requirements for residents selling their homes and those attempting to purchase bank foreclosures and said the cost for installation of a sewer cleanout which is required to do the testing will not be covered by the bank or under FHA funding so that cost would likely be passed onto the buyer.

Roberta Wohlend addressed the Council regarding a sewage spill which occurred at 260 First Ave. and said her home was taken over by a strong odor late Saturday night which she thought was natural gas but turned out to be methane gas. She said she called 911 and was convinced that the people residing in the recreational vehicle in the driveway at that address dumped raw sewage in the City's drain. She expressed concern about the health aspects because of children playing there and alleged that urine and human feces have been being dumped on site for months and potentially contaminating the City's drinking water. She noted that public works employees were called out who cleaned the area with a pressure washer and bleach but was concerned about its effectiveness. She indicated that she also contacted Humboldt County Division of Environmental Health. She then presented a list of questions regarding potential health concerns.

Motion was made by Johnson/Woodall to place the unlisted item on the agenda related to the alleged sewer spill as urgency item because the need to take action arose subsequent to the agenda having been posted. Motion carried 5-0.

Mayor Thompson announced the Council will address the matter following the next agenda item.

Adopt Resolution No. 1233-2014 Amending the Water Shortage Contingency Plan Establishing Excess Water Use Civil Fines and Implementing Enforcement Measures and Approve City of Rio Dell Household Information/Variance Request Form

Councilmember Wilson questioned the reason for moving the special meeting time to 5:30 and said with regard to important issues such as the water shortage emergency felt there needs to be a high level of transparency between the City Council and the public. He said by moving the meeting time up an hour less people are able to attend and it gives the appearance of the Council trying to shuffle actions though.

Mayor Thompson commented that often time special meetings are held earlier but agreed that the public may be better served by having special meetings at the same time as the regular meetings which is 6:30 p.m.

City Manager Knopp apologized for the short notice of the change in the meeting time and said he would take the Council's comments under advisement in the future.

He continued with a staff report on the proposed resolution and said the City Council met on July 22, 2014 and discussed implementation of an excess water use penalty during the water shortage emergency and opted to implement a 3-tier rate schedule based on a percentage basis to be passed by resolution. He said after the City Attorney advised that penalties for excess water use may not be established by resolution as other cities have done, a different approach was prepared and is recommended for the Council's consideration, based on existing provisions in the Rio Dell Municipal Code. He explained under the current provisions, excess users would receive a written warning for the first offense, followed by a \$250 civil fine for the second offense and \$500 civil fine for the third and subsequent offense until corrective action is taken in accordance with RDMC Section 13.05.460. He said this approach replaces the prior idea of imposing penalties based on the number of units of water used in excess of a customer's household allowance of 50 gallons/per person/per day.

Attorney Gans explained that when the former City Manager asked him to take a look at the proposed excess use water rate penalty schedule it became aware to him that the City already has an ordinance in place for enacting water conservation measures and has a penalty structure in place under RDMC Section 13.05.460. He said to adopt the proposed penalties; the ordinance would have to be amended.

He stated that he also had some general notice concerns related to a use-based tier structure in the form proposed. He noted that in any municipal ordinance that creates a civil fine or penalty there is a due process requirement that the individual being assessed has notice of the penalty or fine and has the opportunity to respond before penalties are imposed. He said he had reservations about implementing a fine and penalty structure where someone inadvertently exceeds whatever the threshold limitation is for usage and there is simply a penalty assessed and

collected as part of the bill. He said first there is the concern related to Prop 218 and second, the concern with not providing due process.

He said by State law, a municipality must give due process relative to fines and penalties and that he is not comfortable with a silent penalty structure. He said technically the City should follow the existing fine and penalty provisions in place or amend the ordinance. He noted that the 2000 Water Shortage Contingency Plan was modified to be consistent with the current ordinance so if there is a violation of the Water Shortage Contingency Plan, penalties can be imposed as outlined in the ordinance. (RDMC 13.05.460). He said this is pretty similar to what the Water Resources Control Board is recommending for municipalities that do not have existing ordinances in place.

Councilmember Marks stated that Attachment "A" of the proposed resolution for Excess Water Use Restrictions is pretty structured and confirmed that it does not necessarily have to be adopted. She commented that the residents should be praised for doing such a good job conserving water and as such, it seems excess use penalties don't need to be adopted at this time.

Councilmember Wilson pointed out that the City and its citizens have managed to reduce usage by 56% and the article put out by the Associated Press responding to Governor Brown's declared water shortage emergency shows many jurisdictions in the 18% range for reduction. He said he doesn't believe the State is requiring the City to implement penalties although the City can because undoubtedly there will be those abusing the restrictions but it is apparent that most are not. He suggested the Council slow down until they have more answers because the community is complying. He said that issuing first a warning then imposing a \$250.00 fine seems too aggressive at this point.

Mayor Thompson pointed out that the State is asking for a reduction to 50 gallons/per person/per day which has already been met.

City Manager Knopp stated that the penalty structure was conceived as a method to maintain the progress achieved with regard to conservation over time and the penalty device is more of a long-term enforcement because in time there may be a drift in the level of conservation.

Attorney Gans said it is his understanding based on conversations the former City Manager had with the State is that they want all municipalities to have some enforcement mechanism in place that goes along with conservation plans so there is some assurance they are going to be enforced. He said the City of Rio Dell has a bit more of a unique situation in that it had to submit an emergency use application to the State due to the water rights issue and not having an alternate water source which is separate and distinct from what other municipalities are dealing with.

He further stated that the Water Board has recognized that 50 gallons per person/per day is deemed to be necessary for human health and safety use and wants to see that limitation

incorporated into the City's Water Shortage Contingency Plan.

He said he is unclear whether it is an absolute mandate that municipalities implement excess use penalties and that the City is exploring the idea of retaining a water rights lawyer to answer some of those questions as well as those questions related to water rights.

Wastewater Superintendent Chicora arrived at this time upon request to address the sewage spill.

Councilmember Wilson said he has a problem with passing provisions based on second-hand information and asked Attorney Gans if he is comfortable with the proposed penalty schedule.

Attorney Gans stated that he is not comfortable with adoption of the penalties and that he first learned of the situation 10 days ago and as he stated before, his concern has to do with allowing due process which is what prompted him to recommend enforcing what is existing in the Code. He agreed with Councilmember Wilson that how the citizens have responded to the current emergency plays an important role on the actions of the Council.

Councilmember Wilson said the attitude of the community is that they understand what needs to be done and are acting responsibly.

City Manager Knopp stated that there is no question that the vast majority of citizens have chosen to do what is necessary and are conserving in a fashion that he would challenge any other City to do but at the same time there are going to be those irresponsible citizens who won't comply so he feels it would be in the best interest of the City to have some sort of enforcement provisions in place to address that small majority of individuals who are using a vast amount of the resources. He said just by passing the resolution does not mean that 100% enforcement is necessary and said one option would be to do selective enforcement of perhaps the top 10% of excess users.

He referred to an incident today where someone was in violation of outside water use and said the issue became very labor intensive. He said he spoke with the property manager on the phone for 20-30 minutes explaining how they were in violation, then along with public works staff met with the parties on site, staff went out and read the meter in 24 hour intervals, front office staff worked up the numbers as well as he drafting a letter which was sent to the out-of-town property owner and tenant noting that this is just one case.

He said hours of staff time can easily be spent on one case and for enforcement to be fair it will involve a lot of staff's time. He said he is not saying this to try and sway the Council from considering adoption of an enforcement measure but wanted to point out that if the resolution is passed staff will not have the capacity to enforce every violation; only those flagrant users. He said one approach would be to direct the City Manager to work together with staff and address the top 10% excess users.

Councilmember Johnson pointed out that Councilmember Wilson has had extended visitors over the last few weeks due to a death in the family and obviously there are other situations similar to this that justify excess water usage. He said he also had extra visitors in the house and it would be pure sticker shock to get a \$250.00 fine assessed because of having friends or grandchildren coming to visit. He said he thought the rate structure penalty was well considered with appropriate fines and would like to see the excess rate penalties incorporated into the current 2000 Water Shortage Contingency Plan.

Attorney Gans pointed out that it would require an ordinance amendment to modify the current penalty structure and with that said he asked the Council to bear in mind that the 50 gallon per person/per day limitation is very difficult to impose and that most municipalities are not laboring under this restriction. He said the variance form that was created provides some flexibility for unforeseen circumstances but one thing he would like to see the Council ultimately adopt in whatever penalty structure is some sort of prosecutorial discretion which is what exists in the current ordinance. He said when a penalty is assessed against a user what the State model ordinance contemplates is a repeat violator or where there is an obvious violation such as washing cars or water running down the sidewalk from watering a lawn. He noted for that component you want to have easy enforcement procedures in place.

Councilmember Woodall commented that if policies are set with a lot of flexibility there could be problems if everyone is not treated the same. She pointed out that it's more than just trying to conserve; there truly is a water shortage and said residents should consider putting guests up in a hotel if it becomes a problem with compliance.

Councilmember Wilson said stated there does eventually need to be penalty provisions for flagrant abusers such as pot growers with no regard to usage but questioned whether it has to be implemented immediately when the community has already reduced consumption by 56%. He said if usage suddenly goes up then address it at that time. He said at this point he would rather trust in the community to do the right thing.

Councilmember Marks expressed concern about adopting a penalty schedule and only targeting the top 10% for fear those customers could come back and say they are not being treated the same as other excess users. She also asked if the resolution can be amended and adopted tonight so staff has some sort of enforcement tool if needed.

Attorney Gans commented that there is always an argument when it comes to selective enforcement and technically when it comes to ordinance administration municipalities are not expected to catch or prosecute every violator. He added that there is not a problem as long as there is no deliberate or arbitrary capricious method in enforcing the ordinance. He stated that selective enforcement is hard and the biggest issue with consideration of what the Council is going to adopt tonight is whether the City is going to include the 50 gallon per/person/per day limitation and said he is not sure City Manager Knoff has been privy to a conversation with the Water Board regarding that restriction.

City Manager Knopp explained the City has no right to divert water now but under the Health and Safety Code, 50 gallons per person/per day is deemed to be reasonable to maintain basic health and safety needs of the community. He said the City was informed specifically to curtail diversion of water from the Eel River and to restrict indoor use to the 50 gallon per person for a total of 171,000 gallons per day citywide. If the City is found to be in violation of that restriction, the State has it in their authority to impose fines of \$1,000/day or more; and potentially up to \$10,000/day if a Cease & Desist Order is issued, all of which would be borne by the ratepayers and as everyone knows there is little capacity for that penalty system to occur. He said what staff is trying to communicate to the Council is that there is a limited ability to necessarily enforce this penalty structure but the great news is that the City is not in a position where penalties must be imposed to avoid penalties from the State because the City is in compliance at this time. He noted that the City is in the position to perhaps reign in some of the high-end users and said they may simply be unaware or stubborn users that refuse to comply that need enforcement. He reiterated that perhaps the first enforcement should be on the top 10% violators. He said the customer that was watering outside today and used 31 units is worth going after.

City Manager Knopp stated as a point of order, that there is no official requirement of the State to adopt a penalty schedule.

Mayor Thompson referred to the violation that occurred today and asked what the next step is now that they have been warned.

City Manager Knopp explained the next step is to impose the \$250.00 fine. He said the customer agreed to resolve the usage problem and explore potential leaks. If a leak is found and no corrective action is taken then maybe the only way to gather the attention of the absentee owner is to issue the \$250.00 fine.

He further commented that probably 98% of the time excess usage will be due to unawareness. He said there will be all kinds of explanations for the excess usage and staff should give the customer the benefit of the doubt first as it is not anyone's desire to access penalties. He said there does however need to be a tool in place for enforcement if the need arises.

Mayor Thompson asked if the City has the option of turning water off on excess users without imposing fines.

City Attorney Gans explained the existing ordinance allows for a warning, followed by a \$250.00 fine for the first offense, a \$500.00 fine for the second or subsequent offense then potential turn off of the water for any non-compliance violations. He said he would think the City would not want to shut off water except in extreme cases.

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Councilmember Wilson stated that it was reported to the Council more than once that Bartle Wells Associates and Freshwater Environmental are working diligently to come up with a policy for assessing penalties but doesn't seem to be the case. He said it only took him minutes to research other options and that there are a variety of things other cities are doing but the Council has yet to receive a proposal other than the sample processes of Pleasanton and Shasta Lake.

Councilmember Marks asked if the Council doesn't pass the resolution tonight if there is something in place that staff can use for enforcement of excess use violators.

City Manager Knopp stated that there is the 2000 Water Shortage Contingency Plan but there is no enforcement mechanism for residents using over and beyond the 50 gallon/per person/per day ceiling set by the State.

Councilmember Marks questioned the need to send out the household information form.

City Manager Knopp stated there is really no need if there is no mechanism for accessing penalties.

Finance Director Woodcox noted the purpose of the form was to monitor use based on household data so users would not be penalized when they went over the limited usage.

Councilmember Johnson asked if staff had a report on current usage based on the last meter readings.

Water Superintendent Jensen said water meters were read on July 14th and July 28th but the totals were not yet calculated.

Mayor Thompson opened the discussion up to public comment.

Wally Niebel questioned how long the 50 gallon restriction will remain once it starts raining; if the City gained any momentum on securing a secondary water source; said he felt the penalties for excess use are too severe and said he had 3 grandchildren visiting and wanted to point out that they did get dirty and "grandma" is not good with dirty kids so they did use extra water.

Lisa Laloli asked why Rio Dell is forced to restrict usage when Lake County or Fortuna doesn't have to. She noted that other cities allow residents to have swimming pools and we have water "in our back yard" (the river) and aren't allowed to use it. She said the City should step up and hire a lawyer and sue the State for taking our water rights away.

An unidentified speaker stated he wanted to address fines and flagrant abusers and commented that the marijuana growers are a big issue which is who the City should be focusing on. He said

with regard to reading meters twice a month, there will be particular days when residents use more water for one reason or another and hopes the entire average usage for the month will be looked at before assessing fines. He said moderate fines for small violators is appropriate but large penalties for high users will only take money away that could be used to repair leaks. He warned that people will move out of town and there will be vacant houses everywhere if the excess use rates and penalties are too severe.

Another unidentified speaker said there is a new “normal” in Rio Dell and that it would really help the citizenry if someone would educate them on how to address things like the proper use of gray water and other conservation measures.

Steve Saunders said his main concern is related to the long-term and said it appears the City has no senior water rights. He said he would like to know what is going to happen as a City if the Council hires a water rights attorney and he charges all this money to basically tell us what we already know. He expressed concern that without senior water rights or a secondary water source land in Rio Dell is worth nothing.

Nick Angeloff questioned the proposed adjustment/variance form and whether variances can be appealed to the City Council; what constitutes sufficient proof for a valid variance; and if a variance is granted, who pays for the water. He said it sounds like the existing ordinance needs to be addressed which sounds exactly like what is being proposed anyway. He said he is assuming that the excess use basically has to do with outside watering and that flagrant use is due to watering of lawns or 215 gardens and asked if agricultural abuse falls under the existing ordinance and if marijuana grows is considered agricultural. He said perhaps fines can already be imposed in that instance. He added that the rate payers will bear the cost of the fines so that information needs to be explained to the public so that it is clear. He said he is still of the opinion that public outreach is needed rather than fines and penalties to encourage conservation.

Sharon Wolff asked if the City is looking at Humboldt Bay Municipal Water District water as a secondary source and said they have a great deal of water that they need to get rid of and the City has a great need for the water. She said there is a lot of funding available in the State budget for infrastructure projects and said perhaps someone should contact Supervisor Fennell and take her up on her offer to help.

Al Petrovich shared some information he researched and said the Water Rights Board says anyone wishing to take water from a stream or river not adjacent to the property must first apply for a permit and said it seems Rio Dell has pretty much done that. He went on to quote the California Constitution, Article 10, Section 2 which states in part that “the general welfare requires that the water resources of the State be put to beneficial use to the fullest extent of which they are capable” which he said does not limit use to indoors. He noted that some people have organic gardens and are not transporting food from 3,000 miles away and wasting resources. He then referred to the State of California Office of Administrative Law document which he said he found to be very interesting which states that “curtailments are based on availability” but those

curtailments are only based on projections and no actual flows. He said he would to see staff dedicate more time to protect the rights of the citizens and said the State won't do anything unless they are challenged. He said it should be a precedent for the City Council to take action to say that the water we have is usable; once it goes to the ocean it is salt water. He said the State is good at making threats so in turn, the City threatens its citizens. Make the State prove what they are claiming.

Mayor Thompson stated that the City is in the process of getting a legal specialist to research the City's water rights.

City Manager Knopp stated there were some very valid points made and the fine and penalty aspect is relatively a small component and staff does want to ask some questions. Since we do not have senior water rights, we are subject to their restrictions. There are questions that need to be taken to the SWRCB and encouraged citizens to write letters and voice their opinion to the State. He said with regard to the new "normal" for Rio Dell and how we accommodate for whatever that is, can only be solved through a secondary water source or new water rights. He agreed that the lack of adequate water supply could affect property values and deter new buyers. He said he believes there may be a new pot of funding from the State because of the drought conditions. He said to answer the question pertaining to relief from the 50 gallon per person/per day restriction, that will go away when the State Water Resources Control Board feels that the rights of the senior water rights holders are protected enough so that the City can again draw water from the river.

He noted there is a much larger picture the City needs to be aware of such as who is down river from Rio Dell pulling water and as far as he knows there really isn't anybody except for a few people with small wells for farmland but certainly not enough to make any significant impact out of the river. He said with this in mind, if the City were to pull 10 times more water from the river it would not impact those permit holders or fish species. He said the key is to look at a second source of water because it is just a matter of time this will happen again. He indicated that staff is exploring ways to prepare for future occurrences in attempt to get ahead of the curve.

He noted that this is basically a replay of last year when we were threatened by the lack of rain but fortunately we got the needed rain. The question now is what if we don't get the rain. He said with regard to the fine and penalty component it is just one aspect of the situation and staff is not fond of the idea of imposing penalties but recognizes the importance of enforcement so that those that are complying know there is some integrity to the system and the flagrant users are being held accountable.

Mike Chase expressed concern about vehicles driving in the river and said something should be done about it.

Al Petrovich stated that the City is making the assumption that Rio Dell does not have water rights but because the water has been coming from the river since the early 1900's that may not be correct.

He said water goes with the land so the City should challenge the State rather than assume they are correct. He urged the Council to speak up and speak loudly that the City of Rio Dell is going to fight for its water rights.

Todd Treadwell asked since when does a tributary not be part of the river. He said the City Council insinuated 2 weeks ago that they never thought they would see the Eel River dry up which makes the City Council part of the problem. He said what is going on at the State level is shameful and is all about power. He added that the City's water system is considered ground water; not surface water as they are claiming.

Water Superintendent Jensen stated for clarification that the water is pulled directly out of the river so it is considered surface water.

Nick Angeloff stated there is an abundance of industrial water available in Humboldt County, that is not being used and if the plan is to move that water south then the City should insist on a pipeline connecting from Eureka to Rio Dell and perhaps southern Humboldt.

There being no further public comment, the public comment period closed.

Councilmember Wilson suggested some of the questions asked this evening be brought back in written format or answered in a citywide newsletter. He said there seems to be a lot of miss-information that needs to be cleared up.

City Attorney Gans suggested the City Council make a finding based on current compliance deferring action on adoption of excess use penalties and to continue to monitor excess usage.

City Manager Knopp asked for clarification on whether the direction is for staff to send out the variance/adjustment form to residents.

City Attorney Gans said he wanted the Council to understand that the 50 gallons/per person/per day restriction is difficult to administer without knowing exactly how many people are in the household but if you don't have the 50 gallon limitation in place there really is no variance to consider. He noted that initially he had a concern with the form with regard to privacy rights but now that it has been modified he has no problem with the content. He said based on his understanding of what the Council wants, suggested they make a finding to not act on the resolution in part because of the City's apparent voluntary compliance with the curtailment plan in place acknowledging that the Council is not taking further action because the City is complying with what is already in place with regard to the Water Shortage Contingency Plan.

City Manager Knopp stated the variance form could be withdrawn, staff could continue to monitor gross usage and when or if the overall consumption hits the particular ceiling then the Council can talk about implementation of the variance form.

Motion was made by Marks/Wilson that based on the City's current demonstrated compliance with the Water Shortage Contingency Plan the Council elects not to take action on the proposed Resolution No. 1233-2014 at this time and to not implement the variance form, continue to monitor gross usage and when or if the overall consumption hits the defined ceiling to again consider implementation of the variance form. Motion carried 5-0.

Councilmember Woodall suggested a round table discussion be held to educate the public on water conservation.

Mayor Thompson called for a brief recess at 7:30 p.m. and announced the Council would be reconvening to discuss the sewer spill issue.

The meeting reconvened at 7:35 p.m.

Sewer Spill at 260 First Ave

Councilmember Johnson stated that he made the motion to add the item on the agenda as an urgency item for further discussion as he felt 3 minutes was not enough time for speakers to address the issue. He asked for a report from staff regarding how City personnel responded to the call-out.

City Attorney Gans left the meeting at this time.

City Manager Knopp stated that he would like to have the Chief of Police present to discuss the enforcement procedures for incidents like this and said this may or may not be a singular issue and perhaps stronger enforcement procedures need to be established for RV's that have potential for dumping toxic materials on the streets rather than address just this specific situation.

Roberta Wohlend addressed the Council and said she was mortified to learn that this has possibly been going on for 4 months. She expressed concern about health and safety and the contamination of water during the drought. She said the soil at the site as well as the adjacent properties need to be sampled and the property owner needs to pay for it; not the City or the neighbors.

City Manager Knopp stated that Humboldt County Department of Environment Health (DEH) needs to be involved.

Roberta Wohlend stated that she has been in contact with David Spanoza from DEH and wanted to make it clear that her intent was not to slam the City and thanked the Council for adding the item to the agenda as an urgency matter.

An unidentified citizen who lives in the neighborhood asked what the consequences are to the property owner for allowing the RV to be occupied on his property and if the water is safe. He said he recalled another incident when he came home and saw water running down the gutter but didn't think anything of it at the time. He said he doesn't appreciate being told by a police officer that there is nothing to be concerned about. He encouraged the Council to step up enforcement on all illegally occupied RV's in the City so this kind of incident does not happen again.

Wastewater Superintendent Chicora reviewed the clean-up process and said 2 public works employees were called out to the site and they followed the State of California spill guidelines and pressure washed the area with bleach. He said as far as potential contamination of the City's drinking water, the water is tested weekly and any irregularity would be detected right away. He said it is very unlikely that the spill would make it to the river and even if it did, it would be downstream from where the City pulls its water from.

Councilmember Johnson stated that although this is an uncomfortable situation, it is not uncommon to have hazmat and black water spills. He said as a former City Engineer and Public Works Director he followed the same protocol as the City follows.

Cameron Yapple (Water/Wastewater Operator) reported that they started upstream and sprayed in the gutter pan as they can't go onto private property.

Councilmember Marks stated that she felt it would be appropriate to have the City Manager follow up with an update to the Council to make sure proper clean-up procedures were followed.

Councilmember Johnson noted that he would also like a report at the next meeting with regard to what enforcement action the City will be pursuing. Council concurred.

Councilmember Wilson stated that the City needs to be more pro-active with ordinance enforcement rather than handling violations on a complaint basis.

Roberta Wohlend indicated that several complaints were made to the police department regarding the illegal occupancy of the RV but no one followed through with enforcement.

Councilmember Marks advised citizens to fill out citizen complaint forms when they have concerns and that copies of all complaints go to the City Manager.

Councilmember Johnson suggested information be put in the next City newsletter regarding submitting citizen complaint forms.

OTHER COUNCIL REPORTS/COMMUNICATIONS

Councilmember Woodall questioned the water usage at the Fire Hall.

Water/Roadways Superintendent Jensen said a separate water meter will be installed to the Fireman's Park bathrooms after Wildwood Days so the individual usage can be monitored.

Councilmember Wilson reported on a study done by Humboldt Bay Water District and said they have 60 million gallons of water per day that was allocated to the former pulp mill which is available to allocate for other industrial use and they are proposing to run a pipeline south with the idea to sell some of their excess water. He asked that the matter be placed on the next agenda for further discussion due to the current water shortage situation. Council concurred.

Mayor Thompson suggested other opportunities be explored for a secondary water source and suggested the idea of witching for water on the recently acquired school property.

Councilmember Johnson stated that he previously reported that he would not be available to attend the annual League of California Cities Conference this year and said perhaps the money should be transferred from this year's budget to another more important expenditure line item.

Councilmember Marks suggested the money remain in place until such time a need arises to use it for another purpose. Council concurred.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:05 p.m. to the August 5, 2014 regular meeting.

Jack Thompson, Mayor

Attest:

Karen Dunham, City Clerk



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)
E-mail: cm@riodellcity.com

**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
Tuesday, September 16, 2014**

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Brooke Woodcox, Finance Director *BW*

DATE: September 16, 2014

SUBJECT: Resolution 1240-2014 and 1241-2014 Staff Extension Budget Amendments

RECOMMENDATION

Officially adopt by Resolution 1240-2014 and Resolution 1241-2014 previously approved Budget Amendments for the extensions of Senior Fiscal Assistant and Accountant I positions.

BACKGROUND AND DISCUSSION

As the City Council may recall the 2014-2015 Operating Budget had been reduced by the removal of the Accountant I position. The Council may further recall that on July 15, 2014, in order to provide the additional support needed to handle the State's water curtailment mandate an extension of both the Senior Fiscal Assistant and Accountant I positions were granted. Budgetary costs were in the amount of \$9,910. An additional extension was later requested on August 19, 2014 in the amount of \$18,031 when staff determined more time was needed to evaluate how the loss of the Accountant I position would affect workflow, especially in light of the numerous tasks that have evolved since the adoption of the 2014-2015 Operating Budget.

It has come to Staff's attention that when the requests to extend the positions were presented to Council resolutions for these budget amendments were omitted. Included are Resolutions 1240-2014 and 1241-2014 for official recognition of budget amendments of \$9,910, and \$18,031 extending the positions of the Senior Fiscal Assistant and Accountant I to January 31, 2014.

**RESOLUTION NO. 1240-2014
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE OPERATING BUDGET
FOR THE FISCAL-YEAR 2014-2015**

WHEREAS, the City adopted Resolution 1225-2014 establishing the City's Operating and Capital Budget for the Fiscal-Year 2014-2015; and

WHEREAS, the City has approved and adopted its 2014-2015 fiscal year Operating and Capital Budget and identified an additional amendment that should be included to update the 2014-2015 fiscal-year budget; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2014-2015 Operating and Capital Budget increasing expenditures in the amount of \$9,910 for the extension of the Senior Fiscal Assistant and Accountant I positions through September 30, 2014:

<u>FUND</u>	<u>EXPENDITURE AMOUNT</u>
000 General Fund Reserves	1,984.00
050 Sewer Operations	3,963.00
060 Water Operations	3,963.00

PASSED AND ADOPTED by the City Council of the Rio Dell on this 16th day of September 2014, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Jack Thompson, Mayor

ATTEST:

Karen Dunham, City Clerk

**RESOLUTION NO. 1241-2014
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE OPERATING BUDGET
FOR THE FISCAL-YEAR 2014-2015**

WHEREAS, the City adopted Resolution 1225-2014 establishing the City's Operating and Capital Budget for the Fiscal-Year 2014-2015; and

WHEREAS, the City has approved and adopted its 2014-2015 fiscal year Operating and Capital Budget and identified an additional amendment that should be included to update the 2014-2015 fiscal-year budget; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2014-2015 Operating and Capital Budget increasing expenditures in the amount of \$18,031 for the extension of the Senior Fiscal Assistant and Accountant I positions through October 1, 2014 to January 31, 2014:

<u>FUND</u>	<u>EXPENDITURE AMOUNT</u>
000 General Fund Reserves	3,935.00
050 Sewer Operations Reserves	7,213.00
060 Water Operations Reserves	7,213.00

PASSED AND ADOPTED by the City Council of the Rio Dell on this 16th day of September 2014, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Jack Thompson, Mayor

ATTEST:

Karen Dunham, City Clerk



*675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 Fax*

**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
Tuesday, September 16, 2014**

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Brooke Woodcox, Finance Director *BW*

DATE: September 16, 2014

SUBJECT: Sewer Rate Change Analysis Discussion

BACKGROUND AND DISCUSSION



On June 17, 2014 Council adopted Resolution 1222-2014 Establishing Wastewater Fees and Charges based on 70% fixed rate and 30% volume rate with an annual CPI index adjustment. After the first meter reading in August 2014 data became available for staff to compare the new rate structure with the old rate. The new sewer rate structure has a base rate of \$47.01 for all customers within City limits that are connected to the sewer system, with an additional "consumption" charge for customers that also have City water services. The old sewer rate structure was a fixed rate of \$78.44 with annual increases of 3% that charged active sewer accounts.

It was noted that a few local businesses were the hardest hit by the sewer rate change seeing significant increases in charges. These businesses contacted the City with their concerns, and Staff would like to address this issue, as well as present an overall comparison analysis of the sewer rate change.

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: September 16, 2014

To: City Council
From: Kevin Caldwell, Community Development Director 
Through: Kyle Knopp, City Manager 
Date: August 25, 2014
Subject: CDBG 2013/2014 Grantee Performance Report

Recommendation:

That the City Council:

1. Receive and file staffs report regarding the submittal of the annual Grantee Performance Report (GPR); and;
2. Open the public hearing, receive public input; and
3. Direct staff to submit the annual Grantee Performance Report (GPR) to the Department of Housing and Community Development.

Background and Discussion

As the Council is aware the City has an open Housing Rehabilitation program, including a revolving loan account (RLA). The purpose of the program is to offer low interest (1% - 3%), simple interest loans to residents for repairs and rehabilitation of primarily single family homes. There are provisions in the City's Guidelines that does allow loans for eligible Owner-Investor Units. However, Owner-Occupied loans are given priority.

The Grantee Performance Report is required to be presented to the City Council when reporting accomplishments, which in the City's case are loans for housing rehabilitation. Accomplishments are considered the award of a loan. During the past year the City granted a Owner-Occupied rehabilitation loan in the amount of \$22,944.77 at 3% simple interest, due and payable at the time of sale or transfer.

The Grantee Performance Report is designed to collect information at the "activity level" for each grant activity funded through a Standard Agreement or by Program Income. The Finance Department is responsible for preparing the Grantee Performance Report. A copy is included as Attachment 1. Attachment 2 includes a copy of the CDBG Citizen Participation Chart and Public Notice.

Attachments

Attachment 1: CDBG 2013/2014 Grantee Performance Report.

Attachment 2: CDBG Citizen Participation Chart and Public Notice.

Grantee Performance Report
Report Period (FY) 2013-14

Standard Agreement #
 Program Income

Please Check One
 Annual GPR
 Final GPR

Jurisdiction Name: City of Rio Dell

Name of Contact: Brooke Woodcox
 Address of Contact: 675 Wildwood Avenue
Rio Dell CA 95562

FOR 2012 REPORTS- VERY IMPORTANT - IGNORE POP-UP MESSAGES ABOUT FORM COMPATIBILITY. CLICK "CONTINUE"

Telephone Number: 707.764.3532 E-Mail Address: finance1@riodellcity.c

SUMMARY OF ACTIVITIES

Complete the information above indicating the fiscal year and the Standard Agreement number. Indicate if this report represents an "Annual GPR" (Grantee Performance Report) or if this represents a "Final GPR" for which you are closing and finished the activity. Select from the following activities based on the matrix codes in your Standard Agreement. Check the box next to the activity and use the button to the right to be directed to the page to use in completing this report for each activity. If you have any questions regarding the correct matrix code, contact your CDBG Representative. If the activity has the option of two pages, the second page under the column heading "In Support of Housing" represents those activities with a National Objective Code of Low and Moderate Housing (LMH). For non-housing activities, use the button to the left.

		In Support of Housing (LMH)
(01) Acquisition of Real Property	<input type="checkbox"/> Page 1	
(02) Disposition	<input type="checkbox"/> Page 1	
(03) Public Facilities & Improvements*	<input type="checkbox"/> Page 6	<input type="checkbox"/> Page 3
(03A) Senior Centers	<input type="checkbox"/> Page 6	
(03B) Handicapped Centers	<input type="checkbox"/> Page 6	
(03C) Homeless Facilities	<input type="checkbox"/> Page 6	
(03D) Youth Centers	<input type="checkbox"/> Page 6	
(03E) Neighborhood Facilities	<input type="checkbox"/> Page 6	
(03F) Parks, Recreation Facilities	<input type="checkbox"/> Page 6	
(03G) Parking Facilities	<input type="checkbox"/> Page 6	
(03H) Solid Waste Disposal Imp.*	<input type="checkbox"/> Page 6	<input type="checkbox"/> Page 3
(03I) Flood Drainage Improvement*	<input type="checkbox"/> Page 6	<input type="checkbox"/> Page 3
(03J) Water/Sewer Improvements*	<input type="checkbox"/> Page 6	<input type="checkbox"/> Page 3
(03K) Street Improvements*	<input type="checkbox"/> Page 6	<input type="checkbox"/> Page 3
(03L) Sidewalk Improvements*	<input type="checkbox"/> Page 6	<input type="checkbox"/> Page 3
(03M) Child Care Centers	<input type="checkbox"/> Page 6	
(03N) Tree Planting	<input type="checkbox"/> Page 6	<input type="checkbox"/> Page 3
(03O) Fire Station/Equipment	<input type="checkbox"/> Page 6	
(03P) Health Facilities	<input type="checkbox"/> Page 6	
(03Q) Abused and Neglected Children Facilities	<input type="checkbox"/> Page 6	
(03R) Asbestos Removal	<input type="checkbox"/> Page 6	
(03S) Facilities for Aids Patients	<input type="checkbox"/> Page 6	
(03T) Operating Costs of Homeless/Aids	<input type="checkbox"/> Page 6	
(04) Clearance and Demolition	<input type="checkbox"/> Page 1	
(04A) Cleanup of Contaminated Sites	<input type="checkbox"/> Page 1	
(05) Public Services - General	<input type="checkbox"/> Page 7	
(05A) Senior Services	<input type="checkbox"/> Page 7	
(05B) Handicapped Services	<input type="checkbox"/> Page 7	
(05C) Legal Services	<input type="checkbox"/> Page 7	
(05D) Youth Services	<input type="checkbox"/> Page 7	

(05E) Transportation Services	<input type="checkbox"/>	Page 7	
(05F) Substance Abuse Services	<input type="checkbox"/>	Page 7	
(05G) Battered and Abused Spouses	<input type="checkbox"/>	Page 7	In Support of Housing (LMH)
(05H) Employment Training	<input type="checkbox"/>	Page 7	
(05I) Crime Awareness	<input type="checkbox"/>	Page 7	
(05J) Fair Housing Activities	<input type="checkbox"/>	Page 7	
(05K) Tenant/Landlord Counseling	<input type="checkbox"/>	Page 7	
(05L) Child Care Services	<input type="checkbox"/>	Page 7	
(05M) Health Services	<input type="checkbox"/>	Page 7	
(05N) Abused & Neglected Children	<input type="checkbox"/>	Page 7	
(05O) Mental Health Services	<input type="checkbox"/>	Page 7	
(05P) Screening Lead Paint & Hazards	<input type="checkbox"/>	Page 7	
(05Q) Subsistence Payments	<input type="checkbox"/>	Page 7	
(05R) Homeownership Assistance - not direct	<input type="checkbox"/>	Page 2	
(05S) Rental Housing Subsidies	<input type="checkbox"/>	Page 5	
(05T) Security Deposits	<input type="checkbox"/>	Page 5	
(05U) Housing Counseling	<input type="checkbox"/>	Page 7	
(06) Interim Assistance	<input type="checkbox"/>	Page 7	
(08) Relocation*	<input type="checkbox"/>	Page 7	<input type="checkbox"/> Page 5
(09) Loss of Rental Income*	<input type="checkbox"/>	Page 7	<input type="checkbox"/> Page 5
(11) Privately Owned Utilities*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(12) Construction Housing	<input type="checkbox"/>	Page 1	
(13) Direct Homeownership Assistance	<input type="checkbox"/>	Page 2	
(14A) Rehabilitation - Single Unit Residential	<input checked="" type="checkbox"/>	Page 4	
(14B) Rehabilitation - Multi - Unit Residential	<input type="checkbox"/>	Page 4	
(14C) Public Housing Modernization	<input type="checkbox"/>	Page 4	
(14D) Rehabilitation - Publicly-Owner Residential Buildings	<input type="checkbox"/>	Page 4	
(14E) Rehabilitation Publicly/Private Commercial Industry	<input type="checkbox"/>	Page 8	
(14F) Energy Efficiency Improvements	<input type="checkbox"/>	Page 4	
(14G) Acquisition for Rehabilitation	<input type="checkbox"/>	Page 4	
(14I) Lead Based Paint, Hazards Test Abatement	<input type="checkbox"/>	Page 4	
(15) Code Enforcement	<input type="checkbox"/>	Page 7	
(16A) Residential Historic Preservation	<input type="checkbox"/>	Page 4	
(16B) Non-Residential Historic Preservation	<input type="checkbox"/>	Page 6	
(17A) CI Land Acquisition/Disposition	<input type="checkbox"/>	Page 8	
(17B) CI Infrastructure Development	<input type="checkbox"/>	Page 8	
(17C) Building Acquisition, Construction, Rehabilitation	<input type="checkbox"/>	Page 8	
(17D) Other Commercial/Industrial Improvements	<input type="checkbox"/>	Page 8	
(18A) ED Direct Financial Assistance for For-Profits	<input type="checkbox"/>	Page 8	
(18C) Micro-Enterprise Assistance	<input type="checkbox"/>	Page 9	
(19E) Operation and Repair Foreclosed Property	<input type="checkbox"/>		<input type="checkbox"/> Page 5

Certification:

I have reviewed the information contained in this report and certify that to the best of my knowledge that it is true and accurate, and that supporting documentation is maintained and available for State Review

Signature of Authorized Representative

Brooke Woodcox

Printed Name & Title Brooke Woodcox - Finance Director

Date 8/19/2014

6/10/2008

TYPE OF ASSISTANCE

IDIS cdbg 5

1. What type of financing was provided to the beneficiaries: Grants Loans
 No loans or grants
2. Indicate the number of grants and/or loans provided this Report Period:
 Grants _____ Loans 1
3. Indicate the total number of grants and/or loans provided to date (entire contract term):
 Grants _____ Loans 1
4. When assistance is provided in the form of loans, enter the terms of financing:
- | | Interest Rate (%) | Number of Months (#) | Loan Amounts (\$) |
|---|-------------------|----------------------|-------------------|
| a. Amortized Loan: | _____ | _____ | _____ |
| b. Deferred Payment/
Forgiveness Loan: | <u>3</u> | <u>360</u> | <u>22,944.77</u> |

DIRECT BENEFIT

IDIS cdbg 8

This page allows you to report on beneficiaries race/ethnicity and income levels for the fiscal year:

Race & Code	HOUSING ACTIVITIES			
	Owner		Renter	
	All	Hisp	All	Hisp
White (11):	1	0	0	0
Black/African American (12):	0	0	0	0
Asian (13):	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0
Native Hawaiian/Other Pacific Isl. (15):	0	0	0	0
Am. Indian/Alaskan Native & White (16):	0	0	0	0
Asian & White (17):	0	0	0	0
Black/African Am. & White (18):	0	0	0	0
Am. Indian/Alaskan & Blck/Afrcn (19):	0	0	0	0
Other Multi-Racial (20):	0	0	0	0
TOTALS	1	0	0	0

Number of Female Head of Households 1

INCOME LEVELS

IDIS cdbg 13

Number of households benefiting based on Income:

	Owner	Renter	Total all years
Extremely Low (<30%)	1	0	1
Low (31%-50%)	0	0	0
Moderate (51%-80%)	0	0	0
Non-Low/Moderate Income (+80%)	0	0	0
Totals	1	0	1

DIRECT BENEFIT AND INCOME LEVELS MUST BE EQUAL

LEAD PAINT

APPLICABLE LEAD PAINT REQUIREMENT:

Housing constructed before 1978	yes
*Exempt: housing constructed 1978 or later	no
**Otherwise exempt	no
Exempt: Hard costs <= \$5,000	335
Total	335

* A residential property for which construction was completed on or after January 1, 1978, or, in the case of jurisdictions which banned the sale or residential use of lead-containing paint prior to 1978, an earlier date as HUD may designate (see §35.160).

- * Exempt:
 - 0 bedroom

2. Elderly/Disabled with no children under 6
3. Lead-based paint free, and/or
4. Used no more than 100 days in a year

Lead Hazard Remediation Actions: (For rehabilitation only)

Lead Safe Work Practices (24 CFR 35.930(b)) (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (24 CFR 35.930(c)) (Hard costs \$5,000 - \$25,000)	0
Abatement (24 CFR 35.930(d)) (Hard costs > \$25,000)	0
Total	0

REHABILITATION OF UNITS

IDIS cdbg 9

1. Indicate if the rehabilitation was offering a program with these specific services:
 (May apply for activities with an national objective LMH with Matrix Code 14a, 14b, 14c, 14d, 14f, 14g or 16a)
- a. Installing security devices
 - b. Installing smoke detectors
 - c. Performing emergency housing repairs
 - d. Providing supplies and equipment for painting houses
 - e. Operating a tool lending library

x

REHABILITATION OF THE OWNER UNITS

IDIS cdbg 24

- 1. Enter the total number of owner units rehabilitated: 1
- 2. Of the total number of owner-occupied units rehabilitated, specify the number of:
 - a. Units occupied by elderly: 1
 - b. Units brought from substandard to standard (Meeting HQS or local code):
 - c. Units qualified as Energy Star:
 - d. Units made accessible:
 - e. Units in compliance with lead safety rules (24 CFR Part 35): yes

If this activity includes multi-unit housing with (2+ units) complete the rest of the following questions:

MULTI-UNIT HOUSING

IDIS cdbg 14

THIS REPORTING PERIOD	Total	Occupied	Occupied Low/Mod
Number of Units at Start:	<u>0</u>	<u>0</u>	<u>0</u>
Number of Units Expected at Completion:	<u>0</u>	<u>0</u>	<u>0</u>
FOR TOTAL GRANT TERM	Total	Occupied	Occupied Low/Mod
Number of Units Completed:	<u>0</u>	<u>0</u>	<u>0</u>

(Complete the following questions if the activity includes the Rehabilitation of Rental Units)

REHABILITATION OF RENTAL UNITS

IDIS cdbg 20 & 21

- 1. What is the total number of rental units:
- 2. Of the total rental units, what number are:
 - a. Affordable units:
 - b. Section 504 accessible units:
 - c. Changed from a substandard to a standard condition, (Meeting HQS or local code requirements):
- 3. What number of units qualified as Energy Star:
- 4. What number of units are in compliance with lead safety rules (24 CFR Part 35):
- 5. What number of units were created through conversion of a non-residential to residential building:
- 6. Of the number of rehabilitated rental units designated affordable, specify:
 - a. Number of units occupied by elderly:
 - b. The number of years there will be affordability restrictions:
 - c. Units subsidized with project-based rental assistance by another federal, State or local program:
- 7. What number of affordable units were designated for persons with HIV/AIDS including units receiving assistance for operations:
 - a. Of those, what number are for chronically homeless:
- 8. What number of affordable units are permanent housing units for homeless persons and families, including units receiving assistance for operations:
 - a. Of those, the number for the chronically homeless:

Accomplishment Narrative (Please provide Activity Accomplishment Narrative)

Replacement Housing

If multiple locations, please duplicate and make additional forms as necessary.
Indicate the address of the units to be demolished-converted:

IDIS cdbg 16

**Demolished/Converted
Address**

1000 N. ...
...

Indicate the number and type of bedroom units

0/1 Zero or One bedroom unit 1
Two Bedroom Units 1
Three Bedroom Units 1
Four Bedroom Units 1
5+ Five or more Bedroom Units 1

Grant or Loan Agreement Executed Date:

12/1/13

Demolition or Conversion Agreement Date:

12/1/13

**Replacement
Address**

1000 N. ...
...

Number of bedroom units

0/1 Zero or One bedroom unit 1
Two Bedroom Units 1
Three Bedroom Units 1
Four Bedroom Units 1
5+ Five or more Bedroom Units 1

Date units will be available:

12/1/13

Date of any exception agreement:

12/1/13

Grantee Performance Report
Appendix B - Displacement

Report Period
2013-14

Standard Agreement
Program Income

IDIS cdbg 15

Indicate the census tract of origin _____

Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat.Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am. Indian/Alaskan Nat. &White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am. & White (18):	0	0	0	0	0	0
Am.Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

Indicate the census tract of those relocated _____

Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat.Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am. Indian/Alaskan Nat. &White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am. & White (18):	0	0	0	0	0	0
Am.Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

If there is more than one census track, indicate the additional census tract and race distribution of those relocated.

Indicate the City _____

1. Presumed Benefit

IDIS User Guide 8-73

If the activity is funded under a National Objective Code of Low and Moderate Income Clientele, indicate the number of beneficiaries that fall into one or more of the following categories. Use the following income levels when reporting on the beneficiaries race and income on other pages of the GPR.

Number of:

- | | |
|---|--|
| <input type="checkbox"/> Abused Children | Extreme Low Income |
| <input type="checkbox"/> Battered Spouses | Low Income |
| <input type="checkbox"/> Severely Disabled Adults (Per Census Definition) | Low Income |
| <input type="checkbox"/> Illiterate Adults | Low Income |
| <input type="checkbox"/> Persons with Aids | Low Income |
| <input type="checkbox"/> Homeless Persons | Extreme Low Income |
| <input type="checkbox"/> Migrant Farm workers | Low Income |
| <input type="checkbox"/> Elderly Persons | Use Moderate Income if at a center with services,
if not center based, use Low Income |

2. Nature and Location

IDIS cdbg 10

Provide a narrative description of how the nature/location of this activity benefits low and moderate persons:

ORGANIZATION CARRYING OUT ACTIVITY

IDIS cdbg 3

Indicate if the activity will be carried out by one of the following:

- Grantee employees
- Contractors
- Grantee employees & contractors
- By others under a Sub-recipient Agreement

If you are using a Sub-recipient Agreement, indicate the name of the Organization:

Activity is being carried out by:

- A 105 (a) (15) entity as defined under the Housing and Development Act
- Another unit of local government
- Another public agency

IDIS cdbg 4

Indicate all that applies to this organization:

- Non-profit organization
- For-profit entity
- A faith-based organization
- An institution of higher education

Code Section 105(a) (15) is from the Housing and Development Act and provides the provision of assistance to neighborhood-based nonprofit organizations, local development corporations, and nonprofit organizations serving the development needs of communities in non-entitlement areas to carry out neighborhood revitalization, community economic development or energy conservation projects.

Provide a description of the boundaries of the designated area
(Not the census tract/block data required for LMA)

Boundaries:

Percent of Deteriorated Buildings/Qualified Properties: _____ %

Public Improvement/Type Condition:

Provide a brief description identifying each type of improvement / type of condition

Slum/Blight Designation Year _____

CDBG PROGRAM CITIZEN PARTICIPATION CHART

Actions that require public hearings, held before the governing body,
and when a new resolution is required.

<u>ACTION</u>	<u>PUBLIC HEARING</u>	<u>BEFORE GOVERNING BODY</u>	<u>NEW RESOLUTION</u>
Application Design Hearing	X		
Application Submittal Hearing	X	X	X
Changes to, or implementation of new Program Policies	X	X	
Changes to, or implementation of new Program Guidelines	X	X	X
Final/Closeout Grant Performance Reports (GPR's) <small>Includes Planning Final Products, and PI Waiver activities</small>	X <small>Required only at Closeout</small>	X <small>Required only at Closeout</small>	
Annual Program Income Grant Performance Reports (PI GPR's)	X <small>Required only when reporting accomplishments</small>	X <small>Required only when reporting accomplishments</small>	
Program Income Waiver Requests	X	X	X
Committing Program Income to an open activity	X	X	X
Changes to, or implementation of new Program Income Reuse Plans	X	X	X
Transfer of Program Income funds between Revolving Loan Accounts if annual aggregated amounts exceed \$5,000	X <small>PI Reuse Plan Requirement</small>	X <small>PI Reuse Plan Requirement</small>	X <small>PI Reuse Plan Requirement</small>

Revised 11/13

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



**Public Notice
City of Rio Dell City Council
Notice of Public Hearing**

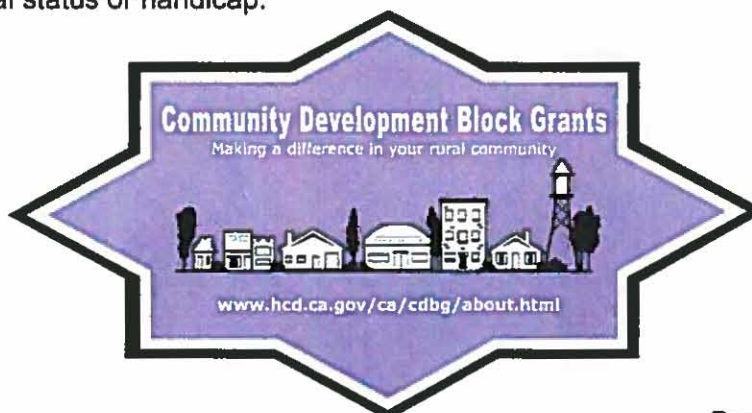
On **Tuesday, September 16, 2014 at 6:30 p.m.** or as soon thereafter as the matter can be heard, the Rio Dell City Council will hold a public hearing in the City Council Chamber at City Hall to consider the matter listed below. If you have any questions regarding the proposed hearing, contact Kevin Caldwell, Community Development Director at (707) 764-3532.

Presentation of the annual Community Development Block Grant (CDBG) Grantee Performance Report (GPR) to the City Council. The City has an open Housing Rehabilitation revolving loan account (RLA). The Grantee Performance Report is required to be presented to the City Council when reporting accomplishments, which in the City's case are loans for housing rehabilitation. During the past year the City granted one loan in the amount of \$22, 944.77.

The City Council needs **10 copies** of any materials submitted either prior to, or at the meeting regarding this item. General questions regarding this item, the planning process, submission of materials and information not specific to this project may be obtained from the City, 675 Wildwood Avenue, Rio Dell, CA. 95562; telephone (707) 764-3532.

If you require special accommodations to participate in the public hearing or if you are unable to attend the public hearing, you may direct written comments to the **City at 675 Wildwood Avenue, Rio Dell, CA. 95562, or you may contact Kevin Caldwell, Community Development Director at (707) 764-3532.** In addition, information is available for review at the above address between the hours of 8:00 am and 5:00 pm, Monday –Friday

The City of Rio Dell promotes fair housing and makes all its programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.




Posted September 5, 2014


675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: September 16, 2014

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager 

Date: September 5, 2014

Subject: Ordinance No. 327-2014 amending the Subdivision Regulations, Sections 16.15.130(2)(a) and (e) of the Rio Dell Municipal Code (RDMC)

Recommendation:

That the City Council:

1. Receive staff's report regarding the proposed text amendment; and
2. Re-Open the public hearing, receive public input, and deliberate; and
3. Adopt Ordinance No. 327-2014 amending the Subdivision Regulations, Sections 16.15.130(2)(a) and (e) of the Rio Dell Municipal Code (RDMC) to be consistent with the Subdivision Map Act, Section 66410 et seq. of the California Government Code (CGC); and
4. Direct the City Clerk, within 15 days after adoption of the Ordinance, to post an adoption summary of the Ordinance with the names of those City Council members voting for or against, or otherwise voting in at least three (3) public places and to post in the office of the City Clerk a certified copy of the full text of the adopted Ordinance pursuant to Section 36933(a) of the California Government Code.

Background and Discussion

Staff Introduced Ordinance No. 327-2014 amending the Subdivision Regulations, Sections 16.15.130(2)(a) and (e) of the Rio Dell Municipal Code (RDMC) to be consistent with the Subdivision Map Act, Section 66410 et seq. of the California Government Code (CGC) at your meeting of September 2, 2014.

Again staff discovered the inconsistencies during the recent review of the Teasley subdivision extension application.

The Rio Dell Municipal Code (RDMC) currently requires that subdivision extension applications be submitted at least 45 days prior to the expiration date. The Map Act requires that the application be submitted *prior to the expiration date*.

The second local provision requires that any appeals of the Planning Commission's action regarding subdivision extensions be filed within ten (10) days of the Planning Commission's action. The Map Act allows the subdivider fifteen (15) days to appeal the Planning Commission action to the City Council.

Accordingly, staff is recommending that Sections 16.15.130(2)(a) and 16.15.130(2)(e) of the RDMC be amended as follows:

16.15.130 Expiration and Extensions.

(2) Extensions.

(a) Request by Subdivider. The subdivider or his engineer may request an extension of the expiration date of the approved or conditionally approved tentative parcel map by written application to the Planning Department. The application shall be filed ~~not less than 45 days~~ prior to the expiration date and shall state the reasons for requesting the extension.

(e) Appeal Conditions of Extensions. The subdivider may appeal any action of the Planning Commission on the extension to the City Council within ~~10~~ fifteen (15) days of such action in conformance to RDMC Section 16.10.090(1).

As previously reported staff believes the text amendments are not a *project* as defined by Section 15378 of the CEQA Guidelines and therefore not subject to the California Environmental Quality Act (CEQA).

Attachments

Attachment 1: Ordinance No. 327-2014 amending Section 16.15.130(2)(a) and Section 16.15.130(2)(e) of the Rio Dell Municipal Code (RDMC).

Attachment 2: Post Adoption Summary.

ORDINANCE NO. 327 – 2014



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING SECTION 16.15.130(2)(a) AND SECTION 16.15.130(2)(e) OF THE RIO
DELL MUNICIPAL CODE (RDMC) TO BE CONSISTENT WITH SECTION 66452.(e)
OF THE SUBDIVISION MAP ACT, SECTION 66410 *et seq* OF THE CALIFORNIA
GOVERNMENT CODE**

THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:

WHEREAS during the recent review of a subdivision extension application, staff discovered that two of our local provisions regarding extensions are not consistent with the Subdivision Map Act, Section 66410 *et seq.* of the California Government Code (CGC); and

WHEREAS Section 16.15.130(2) of the Rio Dell Municipal Code identifies the process for approving extensions, including application submittal, the required Planning Commission action, time limits of extensions, conditions of approval, potential appeals and cost recovery; and

WHEREAS Section 16.15.130(2)(a) of the Rio Dell Municipal Code (RDMC) requires that an application for a subdivision approval extension be submitted not less than 45 days prior to the expiration date; and

WHEREAS Section 66452.6(e) of the Government Code (Subdivision Map Act) identifies the provisions for discretionary approval of extensions of tentative maps; and

WHEREAS the Map Act requires that the application be submitted *prior to the expiration date*; and

WHEREAS pursuant to the Map Act, once an application for an extension is timely filed (prior to the expiration date), the map is automatically extended for sixty (60) days or until the City acts on the extension, whichever occurs first; and

WHEREAS Section 16.15.160(2)(e) of the RDMC requires that any appeals of the Planning Commission action on the subdivision extension approval be filed within ten (10) days of the Planning Commission's action; and

WHEREAS The Map Act allows the subdivider fifteen (15) days to appeal the Planning Commission action to the City Council; and

WHEREAS the text amendments are not a "*project*" as defined by Section 15378 of the CEQA Guidelines and therefore not subject to CEQA.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1.

Section 16.15.130 Expiration and Extensions.

(2) Extensions.

(a) Request by Subdivider. The subdivider or his engineer may request an extension of the expiration date of the approved or conditionally approved tentative parcel map by written application to the Planning Department. The application shall be filed **not less than 45 days** prior to the expiration date and shall state the reasons for requesting the extension.

(e) Appeal Conditions of Extensions. The subdivider may appeal any action of the Planning Commission on the extension to the City Council within **10 fifteen (15)** days of such action in conformance to RDMC Section 16.10.090(1).

Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I HEREBY CERTIFY that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on September 2, 2014 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the September 16, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jack Thompson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 327-2014 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the September 16, 2014.

Karen Dunham, City Clerk, City of Rio Dell

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



Public Notice
City of Rio Dell City Council
SUMMARY FOR POSTING AFTER ADOPTION OF ORDINANCE

(The summary shall be published or posted within 15 calendar days after the adoption of the ordinance)

Summary

On **Tuesday, September 16, 2014 at 6:30 p.m.**, the Rio Dell City Council held a public hearing in the City Council Chamber at City Hall and approved and adopted **Ordinance No. 327-2014** amending the Subdivision Regulations, Sections 16.15.130(2)(a) and (e) of the Rio Dell Municipal Code (RDMC) to be consistent with the Subdivision Map Act, Section 66410 et seq. of the California Government Code (CGC) in regards to filing extension applications and appeal periods.

Section 36933(a) of the California Government Code requires that the City Clerk, to post a summary of the Ordinance within 15 days of adoption with the names of those City Council members voting for or against, or otherwise voting in at least three (3) public places and to post in the office of the City Clerk a certified copy of the full text of the adopted Ordinance. Said Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the August 19, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

A certified copy of the full text of the Ordinance is posted in the office of the City Clerk at 675 Wildwood Avenue in Rio Dell. General questions regarding the Ordinance and the process should be directed to Kevin Caldwell, Community Development Director, (707) 764-3532.

CITY OF RIO DELL CHECK REGISTER

General Checking - US Bank of California

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check / Payment</u>
0003061	8/15/2014	[0576] 101 AUTO PARTS	TWO BOXES OF GLOVES	21.48
0003062	8/15/2014	[3108] ACCUFUND, INC.	PROFESSIONAL SERVICES TO CUSTOMIZE SEWER RATE	2,000.00
0003023	8/05/2014	[5235] ADVANTAGE FINANCIAL SERVICES	DOCSTAR 3.12 SOFTWARE PACKAGE DOCSTAR USER LICENSES & SYSTEM SOFTWARE AND O	420.35
0003090	8/28/2014	[5235] ADVANTAGE FINANCIAL SERVICES	DOCSTAR 3.12 SOFTWARE PACKAGE	148.35
0003063	8/15/2014	[5443] AIRGAS USA, LLC	CYLINDER RENTAL	20.84
0003064	8/15/2014	[2218] AMERICAN WATER WORKS ASSN	ANNUAL MEMBERSHIP 11/1/2014 - 10/31/2015	101.00
0003065	8/15/2014	[2247] ANTHEM BLUE CROSS	HEALTH INSURANCE FOR SEPTEMBER 2014	18,660.00
0003091	8/28/2014	[2224] AQUA BEN CORPORATION	HYDROFLOC 740C 55 GAL DRUM	803.03
0003035	8/08/2014	[3975] AT&T - 5709	PHONE EXPENSES FOR JULY 2014	458.91
0003080	8/22/2014	[2237] BANK OF AMERICA BUSINESS CARD	PHONE EXPENSES FOR JUNE 2014 AMAZON - SANDISK CRUZER 64GB 2.0 FLASH DRIVE STAPLES - CANON PRINTER STAPLES - CANON INK CARTRIDGE CalDAG 2013 GUIDEBOOK DELL BUSINESS ONLINE - BLACK TONER CARTRIDGE	1,881.89
0003036	8/08/2014	[4892] KEVIN T CALDWELL	MILEAGE, LODGING & PER DIEM REIMBURSEMENT FOR	838.70
0003037	8/08/2014	[3355] CALIFORNIA DEPT. OF PUBLIC HEALTH	WATER DISTRIBUTION OPERATOR EXAMINATION FOR G	100.00
0003060	8/08/2014	[3355] CALIFORNIA DEPT. OF PUBLIC HEALTH	WATER TREATMENT OPERATOR EXAMINATION FOR GRAD	100.00
0003066	8/15/2014	[3206] CALIFORNIA POLICE CHIEFS ASSOCIATION	ANNUAL MEMBERSHIP DUES 7/14/14 - 6/30/15	315.00
0003038	8/08/2014	[2261] CALIFORNIA STATE DISB UNIT	GARNISHMENT CASE #200000001183524 FOR PPE 7/2	81.69
0003081	8/22/2014	[2261] CALIFORNIA STATE DISB UNIT	GARNISHMENT CASE #200000001183524 FOR PPE 8/8	81.69
0003067	8/15/2014	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR AUGUST 2014	1,542.00
0003039	8/08/2014	[2302] CLYDE'S TOWING, INC.	TOW POLICE DEPT CROWN VICTORIA CAR LICENSE #1 TOW POLICE DEPT FORD CROWN VICTORIA LICENSE # VEHICLE ABATEMENT TOWING	310.00
0003040	8/08/2014	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 7/25/2014	120.00
0003082	8/22/2014	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 8/8/2014	120.00
0003092	8/28/2014	[2304] COLLEGE OF THE REDWOODS	FOR USE & MAINTENANCE OF THE FIREARMS RANGE 7	200.00
0003068	8/15/2014	[3883] DARRYL J SELBY DBA SUPERIOR INSTALLS	INSTALL RADAR UNIT W/ FRONT & REAR ANTENNAS A	396.50
0003024	8/05/2014	[2411] DEARBORN NATIONAL LIFE INSURANCE COMPANY	LIFE INSURANCE FOR AUGUST 2014..	240.00

CITY OF RIO DELL CHECK REGISTER

General Checking - US Bank of California

Check	Date	Vendor	Description	Check / Payment
0003093	8/28/2014	[2411] DEARBORN NATIONAL LIFE INSURANCE COMPANY	LIFE INSURANCE FOR SEPTEMBER 2014	272.00
0003041	8/08/2014	[5127] DELTA DENTAL	DENTAL INSURANCE FOR SEPTEMBER 2014	2,386.31
0003042	8/08/2014	[2340] DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	BLOOD ALCOHOL ANALYSIS FOR JUNE 2014	35.00
0003069	8/15/2014	[4382] DOCUSTATION	MONTHLY MAINTENANCE AND COPY CHARGES FOR JULY	1,057.54
0003083	8/22/2014	[2105] KAREN L DUNHAM	REIMBURSEMENT FOR HOT CUPS AND MILEAGE FOR FP	85.43
0003034	8/05/2014	[2366] EEL RIVER DISPOSAL INC	GARBAGE BAGS FOR JULY 2014	656.84
0003070	8/15/2014	[2366] EEL RIVER DISPOSAL INC	GARBAGE AT CITY HALL PARKING LOT	33.25
0003071	8/15/2014	[2383] EUREKA OXYGEN CO., INC	PURCHASE OX281 CYLINDER	382.70
0003025	8/05/2014	[2386] EUREKA RUBBER STAMP CO.	THREE NAME PLATES	29.64
0003026	8/05/2014	[2393] FASTENAL COMPANY	2 - 14" FMP DIAMOND BLADE	410.20
0003072	8/15/2014	[2393] FASTENAL COMPANY	MISC HARDWARE MISC HARDWARE SUPPLIES	652.78
0003084	8/22/2014	[2393] FASTENAL COMPANY	PD-91B PORTABLE AC UNIT	74.27
0003094	8/28/2014	[2393] FASTENAL COMPANY	SIX 2051100 MULTI TOOL	56.03
0003095	8/28/2014	[4855] FRESHWATER ENVIRONMENTAL SERVICES	SIX 5/16" HS NUT DRIVERS WATER USE & CONSERVATION 2014; DROUGHT PROPOS	4,000.00
0003043	8/08/2014	[5241] GE CAPITAL	CURTAILMENT 2014 SUPPORT	475.49
0003044	8/08/2014	[0000] GHD, INC	XEROX COPIER PAYMENT FOR AUGUST 2014 PROFESSIONAL SERVICES FOR INTERTIE APPLICATIO PROFESSIONAL SERVICES FOR LOT LINE ADJUSTMENT PROFESSIONAL SERVICES FOR INTERTIE PROJECT TAC MEETINGS	6,670.00
0003045	8/08/2014	[2501] HAJOCA CORPORATION	ONE EACH - 1" & 3/4" CTS BEVELING TOOL 3 - 1" EPDM BALL VALVES, 2 - 2" EPDM BALL VAL	942.10
0003027	8/05/2014	[2471] HUMBOLDT WASTE MANAGEMENT AUTHORITY	AB939 WORK TO BE PERFORMED PER CONTRACT	5,000.00
0003028	8/05/2014	[5622] JC AUTO, INC.	REPAIR SPARK PLUG HOLE ON 2002 FORD CROWN VIC	455.31
0003079	8/22/2014	[5667] RENEE KNOX	REFUND FOR POLICE REPORT	15.00
0003029	8/05/2014	[5070] LITHIA MOTORS, INC	2004 LIBERTY JEEP OIL & FILTER SERVICE, DIAGN	1,190.14
0003046	8/08/2014	[4908] MITCHELL BRISSO DELANEY & VRIEZE	PROFESSIONAL SERVICES FOR JULY 2014 PROFESSIONAL SERVICES FOR JULY 2014 PROFESSIONAL SERVICES FOR JULY 2014 PROFESSIONAL SERVICES FOR JULY 2014	3,671.32
0003047	8/08/2014	[5486] NICHOLS, GORDON	PROFESSIONAL SERVICES FOR JULY 2014 CUSTOMER DEPOSIT REFUND	12.33
0003048	8/08/2014	[2410] NORTH COAST CLEANING SERVICES, INC.	MONTHLY CLEANING SERVICE FOR JULY 2014	471.00

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0003049	8/08/2014	[2569] NORTH COAST LABORATORIES, INC.	TESTING - AMMONIA NITROGEN W/O DISTILLATION	140.00
0003096	8/28/2014	[2569] NORTH COAST LABORATORIES, INC.	COLIFORM QUANTI-TRAY	50.00
0003050	8/08/2014	[4393] NYLEX.NET	MONTHLY MAINTENANCE FOR AUGUST 15 THROUGH SEP	900.00
0003073	8/15/2014	[2603] PG&E	UTILITY EXPENSES FOR JULY 2014	18,231.27
0003074	8/15/2014	[3343] PITNEY BOWES RESERVE ACCOUNT	POSTAGE PURCHASE FOR RESERVE	400.00
0003051	8/08/2014	[2619] PITNEY BOWES, INC. (QTR Pymnt)	RED INK CARTRIDGE	131.56
0003052	8/08/2014	[4338] QUILL CORPORATION	1 BOX PENS, STAPLER	42.98
0003085	8/22/2014	[4338] QUILL CORPORATION	1 BOX LETTER SIZE MANILA FOLDERS W/FASTENERS	58.02
0003075	8/15/2014	[3029] REDWOOD COFFEE SERVICE	COFFEE	63.00
0003097	8/28/2014	[3029] REDWOOD COFFEE SERVICE	COFFEE	63.00
0003076	8/15/2014	[2655] RENNER PETROLEUM	145 GALLONS DYED DIESEL FUEL	553.98
0003053	8/08/2014	[2659] RIO DELL PETTY CASH	POSTAGE & ENVELOPES FOR DROP BOX	34.84
0003030	8/05/2014	[2742] SCOTIA TRUE VALUE HARDWARE	1 - 1/2 TEST PLUG FOR BATHROOM SINK 4G CONTR SUPER GLUE GEL, 2PK 9" DISPENSER ROL	11.51
0003054	8/08/2014	[2742] SCOTIA TRUE VALUE HARDWARE	FUEL CAN SPOUT 3X5 100//60G SAND SPONGE, 2 PK CLEAN/STRIP ST 1 GAL MURIATIC ACID, W GAL MURIATIC REPL ACID 1 QT DEL GREY PREMIX GROUT PD 12 OZ SATIN BLK ENAMEL	74.73
0003077	8/15/2014	[2742] SCOTIA TRUE VALUE HARDWARE	4" FEMALE ADAPTER & 4" PLUG INDUSTRIAL RESCUE TAPE FOUR 3/8 - 16X3 CAP SCREWS MISC CLEANING SUPPLIES 4" HUB CAP 14 OZ PLUMBERS PUTTY	155.64
0003098	8/28/2014	[2742] SCOTIA TRUE VALUE HARDWARE	6 QT BLU WASTEBASKET 1-1/4 BLK 90 DEG ELBOW; 3/4 BRASS NIPPLES, P 1-1/4 BLK RH COUPLING 3/4 X 1/2 RED BRASS ELBOW 3/4" BRASS 90 DEG ELBOW; RETURN 3/4 X 1/2 RED 50' ECONOMY FISH TAPE	185.49
0003086	8/22/2014	[5376] SCOTTY'S CUTTERS EDGE	GENERATOR - SERIAL #1122905	1,064.24
0003087	8/22/2014	[2694] SHELL OIL CO.	PD FUEL EXPENSES FOR JULY 2014 PW FUEL EXPENSES FOR JULY 2014 PD FUEL EXPENSES FOR AUGUST 2014 PW FUEL EXPENSES FOR AUGUST 2014	3,258.72
0003055	8/08/2014	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICES FOR JULY 2014 AND BOX RETRIE	91.20

CITY OF RIO DELL CHECK REGISTER

General Checking - US Bank of California

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check / Payment</u>
0003099	8/28/2014	[2709] STAPLES DEPT. 00-04079109	XEROX YELLOW & BLACK TONER CARTRIDGES MOUSE PAD 2014/2015 AT-A-GLANCE LARGE ERASABLE WALL PLA EPSON BLACK & COLOR INK CARTRIDGES TWO STAMPS	347.24
0003031	8/05/2014	[2710] STARPAGE	PAGING SERVICES FOR AUGUST 2014	12.95
0003100	8/28/2014	[5534] STILLIAN, ALYSSA	CUSTOMER DEPOSIT REFUND	205.41
0003056	8/08/2014	[2319] SUDDENLINK COMMUNICATIONS	MONTHLY BROADBAND SERVICES FOR AUGUST 2014	243.37
0003078	8/15/2014	[2319] SUDDENLINK COMMUNICATIONS	INTERNET SERVICE FROM 8/10/14 TO 9/9/2014	134.95
0003057	8/08/2014	[4151] TIMES PRINTING COMPANY	BUSINESS CARDS FOR CITY MANAGER 25 DIE CUT GOLD FOILED FRONT & BACK COVERS ANNUAL MEMBERSHIP	429.42
0003032	8/05/2014	[2748] UNDERGROUND SERVICE ALERT	POSTAGE FOR JULY 2014 FOR UTILITY BILLING	152.94
0003022	8/01/2014	[2757] US POSTMASTER	POSTAGE FOR AUGUST 2014 FOR UTILITY BILLING	350.50
0003101	8/28/2014	[2757] US POSTMASTER	POSTAGE FOR JULY 2014 FOR UTILITY BILLING	354.18
0003058	8/08/2014	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 7/25/2014	5,000.65
0003088	8/22/2014	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 8/8/2014	5,343.33
0003033	8/05/2014	[5166] VSP-VISION SERVICE PLAN	VISION INSURANCE FOR AUGUST 2014	441.08
0003089	8/22/2014	[2772] WENDT CONSTRUCTION, INC	ONE DAY RENTAL OF 790E JD EXCAVATOR INCLUDING	706.25
0003059	8/08/2014	[5569] BROOKE D E WOODCOX	MILEAGE, PER DIEM & LODGING REIMBURSEMENTFOR	376.67
Total Checks/Deposits				97,605.23